



City of Soledad
Permit Services

Request for Permit Extension or Reinstatement

FORM

JANUARY 2025

This form shall be completed to request an extension of time for a Building Permit Extensions or Reinstatements. A separate form is required for each building permit. Print legibly or type.

I. GENERAL PROJECT INFORMATION

Project Address:	Permit Number:	
Type of Permit:	Current Expiration Date:	Permit Issue Date:

I hereby request a permit extension due to the following:

If resubmittal is required, I plan to resubmit on or before (date):

If requesting a 2nd extension, fill out and provide documentation verifying the following:

- There has not been a significant change in regulations applicable to the site since the date the permit was issued;
- The additional extension is in the public interest; and
- Circumstances beyond the control of the applicant prevented the authorized work from proceeding.

II. APPLICANT INFORMATION

Applicant's Name:	Check one ☐ Property Owner ☐ Permit Holder	
Address:	City:	State:
Email:	Telephone:	Date:

CITY STAFF USE ONLY

APPROVED

- ☐ The utilization for the subject permit has been extended to
- ☐ This is the final extension and, if the final inspection approval has not been obtained by this date, a new permit must be obtained to complete the work unless the permit qualifies for a *completion of work or final only*. See section C below.

DENIED

- ☐ The permit has expired.
- ☐ This permit has already been granted all authorized extensions. ☐ Due to:
- ☐ There has been a significant change in the regulations applicable to the site since the date the permit was issued;
- ☐ The additional extension is not in the public interest; or
- ☐ Circumstances were not beyond the control of the applicant that would prevent the authorized work from proceeding.
- ☐ Other:
- ☐ Extension will be beyond the 180 calendar days.

EXPIRED BUILDING PERMITS

The subject permit is expired. However, it qualifies for either a Completion of Work or a Final only.

- ☐ Completion of Work (Single Dwelling Unit / Duplex and Townhouse only / Combination Permit)
- ☐ Final Only (Stand-alone Mechanical, Plumbing, Electrical and Fire (MPE&F) Permits are not eligible for final only permits).
- ☐ A new permit application is required for review and approval. This new application must comply with all applicable fees and regulations in effect on the date the new applications is filed.

Staff Name:

Signature:

Date: